



## NGO Training Fund Funding Agreement

Between

\_\_\_\_\_ (hereafter referred to as "the Organization")

And

### Volunteer Bénévoles Yukon (VBY)

(hereafter referred to as "VBY")

<b>Name of the project to be funded:</b>	
<b>Total amount of funding approved by VBY:</b>	

### (1) Funding

- a. NGOTf is funded by the Government of Yukon Department of Economic Development and administered by Volunteer Bénévoles Yukon (VBY).
- b. Funds must be used for the purposes described in the application submitted.
- c. When funding is approved, 90% of funds will be forwarded to the Organization.
- d. The remaining 10% will be paid upon receipt of the Organization's Final Report.



### (2) Requirements

- a. The Organization is required to submit a **Final Report Form**. Any unused funds must be returned to VBY. Receipts of all expenses are required. The organizations is required to contact VBY ASAP if funds will not be spent before the project completion date.
- b. Final Report is due to VBY no later than **three weeks** after the project is done. EXCEPT for training activities scheduled in March, please contact VBY to confirm a final report deadline that allows timely VBY reporting. An Interim report is not required unless requested by VBY.
- c. Funded organizations have the responsibility under all laws of general application for payroll, GST, contracting and related liabilities.



### (3) Termination of this Agreement

- a. Where, in the opinion of VBY, the Organization fails to comply with the terms and conditions of this Agreement, VBY shall give two weeks written notice to the Organization to remedy the non-compliance. In the event compliance is not achieved, VBY may terminate the Agreement upon a further one week written notice of termination to the Organization.
- b. On the date of termination of this Agreement, VBY will be under no further obligation to the Organization except to pay the Organization such an amount as the Organization may be entitled to receive as a holdback from the approved allocation to the date of termination.
- c. This Agreement may be terminated without cause by giving the other party sixty days notice in writing.
- d. If this Agreement is terminated, the Organization shall immediately return to VBY the unexpended portion of the financial contribution provided through this agreement, except as otherwise authorized by VBY.

### (4) Signatures

#### a. Organization

\_\_\_\_\_  
Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Position on the Board

#### b. NGO Training Fund Administrator

\_\_\_\_\_  
Vladyslav Hryhorenko  
VBY Program Manager and  
NGOf Administrator

\_\_\_\_\_  
Date