



NGO Training Fund Allocation Committee Application Assessment

Applicant Information

Organization name:	Project title:
Partner organizations, if any:	Organization community:
Amount requested:	Project timeline:

Assessment Details

Allocation committee reviewer:	Assessment date:
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Eligibility Screening

All criteria below must be met for the application to proceed to scoring.	Yes	No
The proposed training is eligible and consists of short-term training or a stand-alone workshop that has not yet occurred.		
The applicant is a Yukon based non-profit organization registered and in good standing as a Yukon Society.		
The total NGOTf funding requested by this organization in the current fiscal year does not exceed \$5,000.		
At least one quote was submitted for consultant or facilitator expenses over \$1,000.		

Additional Considerations

These factors inform assessment but do not determine eligibility.	Yes	No	N/A
The project is delivered in partnership with another organization.			
The applicant has received NGOTf funding in the same fiscal year or a previous intake.			
The applicant has successfully managed a previous NGOTf funded project.			
The applicant or project is based outside of Whitehorse.			

Assessment Scoring

Assessment Criteria	0–2 Absent or very poor	3–4 Poor	5–6 Good	7–8 Very good	9–10 Excellent	Comments
Clarity and relevance of the organization's current capacity needs.						
Expected benefits of the training to the organization and team.						
Quality and usefulness of the training outputs to be developed, such as resources, materials, frameworks, or plans.						
Applicant's plan to retain and apply the benefits of the training over time.						
Number of participants relative to the scope and funding requested.						
Total training hours relative to the participants and expected outcomes.						
Overall Score						



Assessment Outcome

Funding recommended: YES NO	Recommended funding amount: \$
Rationale:	

Provide brief comments supporting the funding recommendation or decision to decline.